

# LONDON BOROUGH OF BRENT FORWARD PLAN OF KEY DECISIONS

#### for the period 1 February 2023 onwards

The Forward Plan is a list of forthcoming decisions and provides at least 28 days' notice of the following:

- all decisions to be taken by the Cabinet and Cabinet Committees; and
- key decisions taken by Council Officers, Cabinet Members, and the West London Economic Prosperity Board.

A key decision is defined by regulations as a decision which relates to an executive function and which is likely:

- a. to result in the local authority incurring expenditure / making of savings of £500,000 or more.
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

All decisions taken by the Cabinet and Cabinet Committees and key decisions taken by Council Officers and Cabinet Members can be called-in by Councillors before they are implemented. If a decision is called-in, a Scrutiny Committee made up non-Cabinet Members will meet to consider the decision within 15 working days of the decision being made. The original decision-maker will then take into account the recommendations of this Scrutiny Committee before choosing to either implement or change the decision. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet, Cabinet Committee or Officer (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when a decision is taken unless they contain confidential or exempt information under the Local Government Act 1972. Reports will be published on the Council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 2063/1355 or via e-mail to committee@brent.gov.uk.

Should you wish to make representations regarding any matter listed or want to request that an exempt report should be considered in public, please email Governance Services at <a href="mailto:committee@brent.gov.uk">committee@brent.gov.uk</a> or telephone 020 8937 2063/1355 at least one week before the decision is to be taken. Your representations and the Council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting or date of the scheduled Officer decision.

The current membership of the Cabinet is as follows:

Cllr M Butt (Leader)

**<u>Cllr M Patel</u>** (Deputy Leader, Resources)

Cllr Nerva (Public Health & Adult Social Care)

**Cllr Farah** (Safer Communities & Public Protection)

<u>Cllr Southwood</u> (Jobs, Economy & Citizen Experience)

Cllr Tatler (Regeneration & Planning)

Cllr Krupa Sheth (Environment, Infrastructure & Climate Action)

Cllr Grahl (Children, Young People & Schools)

Cllr Knight (Housing, Homelessness and Renters Security)

<u>Cllr Donnelly-Jackson</u> (Community Engagement, Equalities and Culture)

email: committee@brent.gov.uk Tel: 020 8937 2063/1355

Publication Date: 2 February 2023

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
June 2022					
Housing repairs and maintenance authority to go out to tender To request authority for Housing to go out to tender for housing maintenance services.  KEY Report: Part exempt	Director - Housing	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 1 Jun 2022	Category Manager, Procurement Tel: 020 8937 2678 Andrew.Stirland1@bre nt.gov.uk
Extension to HRS Contracts Approval to extend existing contracts for Housing Related Support for MH, Multiple needs, Women's services, including Domestic Abuse and Young Persons services  KEY  Report: Part exempt	Director - Adult Social Care	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 1 Jun 2022	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov .uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Extension of Contracts Approval required to extend contracts for older persons floating support and generic floating support, until the retender process has been completed  KEY Report: Part exempt	Director - Adult Social Care	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 1 Jun 2022	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov .uk
Procurement of Mental Health services at Braemar Avenue and Craven Park Road To approve the tender of Mental Health Services at the sites listed  KEY  Report: Part exempt	Corporate Director of Adult Social Care & Health	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 1 Jun 2022	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov .uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Award Contract for Voluntary and Community Infrastructure Support Service To request authority to award contract for Voluntary and Community Infrastructure Support Service.  KEY  Report: Part exempt	Corporate Director of Communities & Regeneration	Corporate Director of Communities & Regeneration	Cabinet Member for Community Engagement, Equalities and Culture (Councillor Fleur Donnelly- Jackson)	20 Jun 2022	Director - Communities and Strategy lorna.hughes@brent.go v.uk

## August 2022

Authority to Tender Adults Learning Disabilities Supported Living Services The Adults Learning Disabilities Supported Living service - 63 Manor Drive & 54 Beechcroft Gardens contract expires on 31st March 2023 and Adult Social Care are seeking authority to go out to Tender	Director - Adult Social Care	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	15 Aug 2022	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov .uk
KEY					
Report: <b>Open</b>					

## September 2022

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Approval to Award Contract for Generic Floating Support and Older Peoples Floating Support To award a contract for Generic Floating Support and Older Peoples Floating Support.  (Notice added to Forward Plan on 18 August 2022)  KEY  Report: Part exempt	Corporate Director of Adult Social Care & Health	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 19 Sep 2022	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov .uk
Authority to tender contract for the provision of insurance works and housing disrepair To start the process to procure contractors to deliver complex works including Disrepair, Insurance, Fire Damage, Damp and Mould KEY Report: Open	Director - Housing	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 23 Sep 2022	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Honey Pot Lane - Authority to tender for a care and support contract Authority to tender for a care and support contract at the extra care scheme – Honey Pot Lane.  (Notice added to Forward Plan on 18 August 2022)  KEY  Report: Part exempt	Cabinet Member for Public Health & Adult Social Care	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 19 Sep 2022	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov .uk

### October 2022

Award of Contract for Housing Lift Maintenance Services To request authority to approve an award of contract for Housing Lift Maintenance Services.	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters	Not before 1 Oct 2022	Head of Property Services Tel: 020 8937 2652 Giuseppe.Coia@brent. gov.uk
KEY			Security		govian
			(Councillor		
Report: Part exempt			Promise		
			Knight)		

November 2022

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to enter into a grant agreement with the GLA Affordable Homes Programme To request approval for the Council to enter into a grant agreement with the Greater London Authority (GLA) in relation to the purchase of social units at the Euro House, Fulton Road development.  KEY  Report: Part exempt	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	14 Nov 2022	Head of Affordable Housing & Partnerships Tel: 020 8937 1131 Emily- Rae.Maxwell@brent.go v.uk,  Director - Property and Assets Tel: 020 8937 1722 tanveer.ghani@brent.g ov.uk
Authority to Award Special Needs transport Consultancy To request authority to award a contract for Special Needs transport consultancy, following the use of a procurement via framework  KEY  Report: Part exempt	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	15 Nov 2022	Contract and Supply Manager Tel: 020 8937 3583 Mohammed.Negm@br ent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Tender Structural Consultancy This decision is seeking authority to tender for structural consultancies for highways.  KEY  Report: Open	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	15 Nov 2022	Contract and Supply Manager Tel: 020 8937 3583 Mohammed.Negm@br ent.gov.uk
Authority to award for two block contracted residential children's homes beds To request authority to award for two block contracted residential children's homes beds as part of the Hospital Discharge Test & Learn Project.  KEY	Corporate Director of Children & Young People	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	Not before 22 Nov 2022	Head of Forward Planning Performance and Partnerships Michelle.Gwyther@bre nt.gov.uk
Report: Part exempt					

December 2022

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to tender for Gateway to Support Services Contract for Advocacy To request approval for the re-commissioning of Advocacy Services.  KEY  Report: Part exempt	Corporate Director of Adult Social Care & Health	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 12 Dec 2022	Head of Commissioning, Contract and Market Management Tel: 020 8937 1609 andrew.davies@brent. gov.uk
Authority to tender for Gateway to Support Services Contract for Carers Services and Social Isolation to request authority for the re-commissioning of the carers and social isolation services.  KEY  Report: Part exempt	Corporate Director of Adult Social Care & Health	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 12 Dec 2022	Head of Commissioning, Contract and Market Management Tel: 020 8937 1609 andrew.davies@brent. gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Award of contract for appointment of contractor developer partner Wembley Housing Zone To approve the award of the contract for a contractor developer partner for the redevelopment of two Council-owned sites fronting Wembley High Road.  KEY Report: Part exempt	Chief Executive	Director Regeneration, Growth and Employment	Cabinet Member for Regeneration & Planning (Councillor Shama Tatler)	Not before 19 Dec 2022	Head of Regeneration, Communities and Regeneration Tel: 020 8937 2348 jonathan.kay@brent.go v.uk

## January 2023

Treasury Management Mid-Year Review 2022-23 To update Members on Treasury Management activity for the first half of the financial year 2021-22.  KEY Report: Open	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	16 Jan 2023	Senior Finance Analyst Tel: 020 8937 5912 Amanda.Healy@brent. gov.uk
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Quarter 3 Financial Report 2022/23 The report sets out the current forecast of income and expenditure versus the revenue budget for 2022/23 and other key financial data.  KEY Report: Open	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	16 Jan 2023	Corporate Director Finance and Resources Tel: 020 8937 4043 minesh.patel@brent.go v.uk
Authority to Award Contracts for Highway Maintenance Services Approval to Award Contract for Highway Services.  KEY  Report: Part exempt	Cabinet	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	16 Jan 2023	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.g ov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Green Neighbourhoods Action Plans To agree the action plans for Church End & Roundwood; and Kingsbury, and the next phase of community engagement  KEY  Report: Open	Cabinet	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	16 Jan 2023	Climate Emergency Strategy Manager tom.welsh@brent.gov.u k,  Head of Environmental Strategy & Commissioning Tel: 020 8937 5323 oliver.myers@brent.go v.uk
Authority to Award for Grounds Maintenance Services Contract To award a new Grounds Maintenance Contract for 8 years plus the option to extend for a further 8 years.  KEY  Report: Part exempt	Cabinet	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	16 Jan 2023	Public Realm Policy and Projects Manager Tel: 020 8937 5565 kelly.eaton@brent.gov. uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Award Contract for Street Cleansing, Waste Collections and Winter Maintenance Services To request authority to award the contract for street cleansing, waste collections and winter maintenance services.  KEY Report: Part exempt	Cabinet	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	16 Jan 2023	Head of Environmental Strategy & Commissioning Tel: 020 8937 5323 oliver.myers@brent.go v.uk
Recommendations from Scrutiny Committees To consider any recommendations to Cabinet from Scrutiny Committees.  Non-Key Decision Report: Open	Cabinet	Corporate Director of Communities & Regeneration	Leader (Councillor Muhammed Butt)	16 Jan 2023	Senior Policy and Scrutiny Officer jason.sigba@brent.gov. uk, Strategy Lead - Scrutiny Officer Tel: 020 8937 5477 George.Kockelbergh@ brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Update on the Financing of United College Group's' Wembley site development To seek approval to continue supporting the United College's Wembley site development following a change buyer.  KEY  Report: Part exempt	Chief Executive	Chief Executive	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	Not before 1 Jan 2023	Corporate Director Finance and Resources Tel: 020 8937 4043 minesh.patel@brent.go v.uk
Authority to award a contract at Visram House Authority to award a care and support contract at Visram House Extra Care Scheme.  KEY  Report: Part exempt	Cabinet Member for Public Health & Adult Social Care	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	13 Jan 2023	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov .uk
Award of a contract for Azure Cloud Storage Award of a contract for Azure Cloud Storage for the Shared Technology Services boroughs of Brent, Lewisham and Southwark.  KEY  Report: Part exempt	Deputy Leader and Cabinet Member for Finance, Resources and Reform	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	1 Jan 2023	Senior Category Manager, Procurement Tel: 020 8937 1733 philippa.brewin@brent. gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to procure a contractor for Carlton Vale Boulevard, South Kilburn To agree the authority to procure a contractor to deliver Carlton Vale Boulevard not before 1st December 2021.  KEY Report: Part exempt	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Cabinet Member for Regeneration & Planning (Councillor Shama Tatler)	Not before 1 Jan 2023	Director - Regeneration, Growth and Employment Tel: 020 8937 6441 alice.lester@brent.gov. uk
Authority to Award the contract to design and build the London Road SEND School Development  To request approval to award a contract to design and build the London Road SEND School Development as per Contract Standing Order 88	Corporate Director of Finance & Resources	Director - Property and Assets	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	12 Jan 2023	Schools Capital Programme Team Tel: 020 8937 4203 neil.martin@brent.gov. uk
Report: Part exempt					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Award of a contract for Microsoft Licensing for the Local Government Association, and termination of existing contract To terminate the existing contract for Microsoft Subscription Licences for the Local Government Association, and award a new contract for the licensing.  KEY Report: Part exempt	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	23 Jan 2023	Senior Category Manager, Procurement Tel: 020 8937 1733 philippa.brewin@brent. gov.uk
Authority to Appoint Contractor for Edgware Road Redevelopment To request approval for appointing a design and build contractor for the Edgware Road scheme in order deliver 110 affordable homes as part of the New Council Homes Programme  KEY  Report: Part exempt	Corporate Director of Finance & Resources	Director - Property and Assets	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	23 Jan 2023	Project Manager, Property and Assets Tel: 020 8937 1756 Adeola.Oke@brent.gov .uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to appoint a contractor for Carlton Vale Boulevard, South Kilburn To agree the authority to appoint a contractor to deliver Carlton Vale Boulevard not before 1st April 2022.  KEY	Corporate Director of Communities & Regeneration	Corporate Director of Communities & Regeneration	Cabinet Member for Regeneration & Planning (Councillor Shama Tatler)	Not before 8 Jan 2023	Director - Regeneration, Growth and Employment Tel: 020 8937 6441 alice.lester@brent.gov. uk
Authority to tender for Roundabout Sponsorship, Lamppost Banner / Your Brent Mag Advertising, Welcome Signs and the Drum Sponsorship To request authority to tender for Roundabout	Director - Communities and Strategy	Director - Communities and Strategy	Leader (Councillor Muhammed Butt)	Not before 3 Jan 2023	Head of Communications Tel: 020 8937 4429 robert.mansfield@brent .gov.uk
Sponsorship, Lamppost Banners / Your Brent Mag Advertising, Welcome Signs and the Drum Sponsorship.  KEY  Report: Part exempt					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Award Contract for Roundabout Sponsorship, Lamppost Banner / Your Brent Mag Advertising, Welcome Signs and the Drum Sponsorship To request authority to award contracts for Roundabout Sponsorship, Lamppost Banner / Your Brent Mag Advertising, Welcome Signs and The Drum Sponsorship.  KEY Report: Part exempt	Director - Communities and Strategy	Director - Communities and Strategy	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	Not before 3 Jan 2023	Head of Communications Tel: 020 8937 4429 robert.mansfield@brent .gov.uk
Extension of the existing Section 75 Agreement in respect of the Better Care Fund Pooled Budget To confirm approval to extend the Council's Section 75 Agreement in respect of the Better Care Fund pooled budget for a further period of 12 months.  KEY Report: Open	Corporate Director of Adult Social Care & Health	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 16 Jan 2023	Integrated Care Partnership Director Tom.Shakespeare@br ent.gov.uk

February 2023

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Borough Plan 2023-27 To present the Borough Plan 2023-27 for approval and recommendation on to Council for formal adoption.  KEY  Report: Open	Cabinet	Chief Executive	Leader (Councillor Muhammed Butt)	6 Feb 2023	Director - Communities and Strategy lorna.hughes@brent.go v.uk
Budget & Council Tax 2023-24 To set out and agree the Council's budget proposals for 2023-24 for recommendation to Council.  KEY  Report: Part exempt	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	6 Feb 2023	Deputy Director of Finance Tel: 0208 937 1487 ravinder.jassar@brent. gov.uk
Council Tax Support Fund 2023/24 To consider a revised Council Tax: Discretionary Reduction Policy – Section 13A(1)(c) Local Government Finance Act 1992 KEY	Cabinet	Corporate Director of Resident Services	Cabinet Member for Jobs, Economy & Citizen Experience (Councillor	6 Feb 2023	Head of Revenues and Debt Tel: 020 8937 2307 Peter.Cosgrove@brent. gov.uk
13A(1)(c) Local Government Finance Act 1992			Economy & Citizen Experience		Pe

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Acquisition of 294 Homes at Fulton Road, Wembley To request approval for acquiring 294 homes at Fulton Road, Wembley  KEY  Report: Part exempt	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	6 Feb 2023	Director - Property and Assets Tel: 020 8937 1722 tanveer.ghani@brent.g ov.uk
Improving the Customer Experience in Brent Civic Centre to review and agree proposals for the Civic Centre Customer Services, Community Hub and Library and Heritage redesign.  KEY  Report: Open	Cabinet	Director - Customer Access	Cabinet Member for Jobs, Economy & Citizen Experience (Councillor Eleanor Southwood)	6 Feb 2023	Director of Customer Access Tel: 020 8937 5446 thomas.cattermole@br ent.gov.uk
New Repayment Framework for Major Works billing for Leaseholders in Brent A decision to review leaseholder repayment options.  KEY  Report: Open	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	6 Feb 2023	Head of Housing and Neighbourhoods Kate.Daine@brent.gov. uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Brent Bike Hangars Approval to Award Approval to award a contract for the purchase and management of future bike hangars and transfer of the management and maintenance of current bike hangars.  KEY  Report: Part exempt	Cabinet	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	6 Feb 2023	Procurement Officer Tel: 020 8937 1431 rachael.hunter@brent.g ov.uk
Draft Residential Amenity Space and Place Quality Supplementary Planning Document To approve the Draft Residential Amenity Space and Place Quality Supplementary Planning Document (SPD) for consultation. To delegate authority to the Director of Regeneration, Growth and Employment, in consultation with the Cabinet Member for Regeneration and Planning to consider consultation responses, along with any necessary changes, and the adoption of the Residential Amenity Space and Place SPD.  KEY  Report: Open	Cabinet	Director Regeneration, Growth and Employment	Cabinet Member for Regeneration & Planning (Councillor Shama Tatler)	6 Feb 2023	Placemaking Officer Natasha.Reid@brent.g ov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Draft Sustainable Environment and Development in Brent Supplementary Planning Document To approve the Draft Sustainable Environment and Development in Brent Supplementary Planning Document (SPD) for consultation. To delegate authority to the Corporate Director for Communities and Regeneration, in consultation with the Cabinet Member for Regeneration and Planning, to consider consultation responess, along with any necessary changes, and adopt the Sustainable Environment and Development in Brent SPD.  KEY Report: Open	Cabinet	Corporate Director of Communities & Regeneration	Cabinet Member for Regeneration & Planning (Councillor Shama Tatler)	6 Feb 2023	Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.u k
Determination of Brent Council's School Admission Arrangements for Community Primary Schools 2024-25 To determine Brent Council's School Admission Arrangements for Community Primary Schools 2024-25.  KEY Report: Open	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	6 Feb 2023	Director - Safeguarding, Partnerships and Strategy Tel: 020 8937 4529 Shirley.Parks@brent.g ov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to enter a contract with a Charging Point Operator to install and maintain Electric Vehicle Charging Points (EVCPs) on behalf of Brent To request authority to approve the Council entering into a contract with a Charging Point Operator to install and maintain Electric Vehicle Charging Points (EVCPs) on behalf of Brent.  KEY Report: Part exempt	Cabinet	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	6 Feb 2023	Principal Transport Planner Tel: 020 8937 3553 Annekatrin.Dennemann @brent.gov.uk
Authority to enter into a 999 year lease at Airco Close To request approval to enter into a 999 year lease at Airco Close as part of a s106 agreement  Non-Key Decision  Report: Part exempt	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	6 Feb 2023	Director - Property and Assets Tel: 020 8937 1722 tanveer.ghani@brent.g ov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Recommendations from Scrutiny Committees To consider any recommendations to Cabinet from Scrutiny Committees.  Non-Key Decision  Report: Open	Cabinet	Corporate Director of Communities & Regeneration	Leader (Councillor Muhammed Butt)	6 Feb 2023	Senior Policy and Scrutiny Officer jason.sigba@brent.gov. uk, Strategy Lead - Scrutiny Officer Tel: 020 8937 5477 George.Kockelbergh@ brent.gov.uk
Authority to extend the Street Lighting Contract To request authority to extend the street lighting contract for a period of two years.  KEY Report: Part exempt	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	Not before 1 Feb 2023	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.g ov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Enter into a Grant Agreement for the UK Shared Prosperity Fund Approval to enter into a grant agreement with the Greater London Authority for the UK Shared Prosperity Fund KEY Report: Part exempt	Corporate Director of Communities & Regeneration	Corporate Director of Communities & Regeneration	Cabinet Member for Jobs, Economy & Citizen Experience (Councillor Eleanor Southwood), Cabinet Member for Regeneration & Planning (Councillor Shama Tatler)	Not before 2 Feb 2023	Head of Regeneration, Communities and Regeneration Tel: 020 8937 2348 jonathan.kay@brent.go v.uk
Domestic Abuse Advocacy, Family Support and Delivery of One Stop Shop Services To award the Domestic Abuse Advocacy, Family Support and Delivery of a One Stop Shop Services contract.  KEY  Report: Part exempt *Added to the Plan on 12 January 2023	Corporate Director of Communities & Regeneration	Corporate Director of Communities & Regeneration	Cabinet Member for Safer Communities & Public Protection (Councillor Harbi Farah)	Not before 10 Feb 2023	Community Safety Manager, Community Protection Davina.Smith@brent.g ov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to extend Telephony and Automated Call Distribution Contracts Authority to extend the two contracts, one for Telephony and one for Automated Call Distribution, for the Shared Technology Services boroughs of Brent, Lewisham and Southwark  KEY	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources & Reform (Councillor Mili Patel)	Not before 14 February 2023	Senior Category Manager Tel: 020 8937 1733 Philippa.Brewin@brent. gov.uk
Report: Part exempt *Added to the Plan 16 January 2023					
Sorting of Recycling and Sale of Dry Recyclables Contract Award To award the contract for sorting, recycling and sale of dry recyclables.  KEY	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor	Not before 17 February 2023	Head of Environmental Strategy, Commissioning and Climate Change Tel: 020 8937 5323 Oliver.Myers@brent.go v.uk
Report: <b>Part exempt</b> *Added to the Plan 19 January 2023			Krupa Sheth)		V.GIC

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to tender for a care and support contract at Supported Living Services for people with sensory impairment at Clement Close  To request authority to tender for a care and support contract at Supported Living Services for people with sensory impairment at Clement Close.  KEY  Report: Part exempt *Added to the Plan 26 January 2023	Corporate Director of Adult Social Care & Health	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 24 Feb 2023	Interim Commissioning Manager Karen.Wren@brent.gov .uk
Authority to tender for a care and supported contract at Supported Living Services for people with a range of disabilities at Peel Road  To request authority to tender for a care and support contract at Supported Living Services for people with a range of disabilities at Peel Road.  KEY	Corporate Director of Adult Social Care & Health	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 24 Feb 2023	Interim Commissioning Manager Karen.Wren@brent.gov .uk
Report: <b>Part exempt</b> *Added to the Plan 26 January 2023					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
1	1	1		I	
Willesden Leisure Centre Contract	Cabinet	Corporate Director of	Cabinet	Not before 17	Parks Policy and
To agree the variation of increase in contract	Member for	Resident Services	Member for	February 2023	Projects Manager
costs for the PFI contract for Willesden Sports	Community		Community		Tel: 020 8937 5565
Centre, due to an increase in utilities.	Engagement,		Engagement,		Kelly.Eaton@brent.gov.
1.5-1.6	Equalities and		Equalities and		uk
KEY	Culture		Culture		
			(Councillor		
Report: Part exempt			Fleur		
*Added to the Plan 19 January 2023			Donnelly-		
			Jackson)		

### March 2023

Delegated Authority to award a design and build contract for Windmill Court To seek delegated authority to award design and build contract for Windmill Court. In addition, approval is being sought for the necessary capital budget allocations, and for the other approvals required to progress the scheme.	Cabinet	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	13 Mar 2023	Head of Affordable Housing & Partnerships Tel: 020 8937 1131 Emily- Rae.Maxwell@brent.go v.uk
KEY					
Report: Part exempt					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Delegated Authority to award a design and build contract for Kilburn Square To seek delegated authority to award design and build contract for Kilburn Square. In addition, approval is being sought for the necessary capital budget allocations, and for the other approvals required to progress the scheme.	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	13 Mar 2023	Head of Affordable Housing & Partnerships Tel: 020 8937 1131 Emily- Rae.Maxwell@brent.go v.uk
KEY Report: Part exempt					
Authority to Award Contract For Network Links for Shared Technology Services To Authority to Award Contract For Network Links for Shared Technology Services  KEY  Report: Part exempt	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	13 Mar 2023	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.u k

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Brent Council Ambitions on Race Equality and Supporting Pan-London Commitments To outline Brent activity to tackle racial inequality and demonstrate the Council support and contribution to London local government activity. This report comes ahead of seeking Full Council agreement to a collective London local government statement and commitment later in the year.  KEY  Report: Open	Cabinet	Chief Executive, Corporate Director of Communities & Regeneration	Cabinet Member for Community Engagement, Equalities and Culture (Councillor Fleur Donnelly- Jackson), Leader (Councillor Muhammed Butt)	13 Mar 2023	Policy, Partnerships & Scrutiny Manager tom.pickup@brent.gov. uk
Acquisition of Falcon Public House, 341 Kilburn Lane, W9 3EG To approve the acquisition of Falcon Public House, 341 Kilburn Lane, W9 3EG.  KEY  Report: Part exempt	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	13 Mar 2023	Director - Property and Assets Tel: 020 8937 1722 tanveer.ghani@brent.g ov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Future of The Resident Support Fund to consider proposals for future of The Resident Support Fund KEY Report: Open	Cabinet	Corporate Director of Resident Services	Cabinet Member for Jobs, Economy & Citizen Experience (Councillor Eleanor Southwood)	13 Mar 2023	Director of Customer Access Tel: 020 8937 5446 thomas.cattermole@br ent.gov.uk
Development of a Post-16 Skills Resource Centre for young people and young adults with special educational needs To approve the proposal to develop a split site Post-16 Skills Resource Centre for young people and young adults with special educational needs  KEY	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	13 Mar 2023	Director - Safeguarding, Partnerships and Strategy Tel: 020 8937 4529 Shirley.Parks@brent.g ov.uk
Report: <b>Open</b>					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
i4B Business Plan 2023/24 To approve the 2023-24 i4B Business Plan KEY Report: Part exempt	Cabinet	Chief Executive	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	13 Mar 2023	Strategy and Delivery Manager Tel: 020 8937 2572 ralph.gibson@brent.go v.uk
FWH Business Plan 2023/24 To approve the 2023-24 FWH Business Plan.  KEY  Report: Part exempt	Cabinet	Chief Executive	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	13 Mar 2023	Strategy and Delivery Manager Tel: 020 8937 2572 ralph.gibson@brent.go v.uk
Recommendations from Scrutiny Committees To consider any recommendations to Cabinet from Scrutiny Committees.  Non-Key Decision Report: Open	Cabinet	Corporate Director of Communities & Regeneration	Leader (Councillor Muhammed Butt)	13 Mar 2023	Senior Policy and Scrutiny Officer jason.sigba@brent.gov. uk, Strategy Lead - Scrutiny Officer Tel: 020 8937 5477 George.Kockelbergh@ brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Procurement of Mechanical and Electrical Services Works Contracts for Council Housing  To seek approval for the variation of the existing contract and an extension, and approve inviting tenders for technical consultancy to manage the preparation and specification for the procurement of the new contract.  In addition, to delegate authority to approve the pre-tender considerations, evaluation, and award the contract for electrical and mechanical services works to the Corporate Director Resident Services, in consultation with the Lead Member for Housing, Homelessness and Renters Security.	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	13 Mar 2023	Head of Property Services Tel: 020 8937 2652 Giuseppe.Coia@brent. gov.uk
KEY					
Report: Part exempt					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
National Non-Domestic Rates 2023/24 Retail, Hospitality and Leisure Relief, Supporting Small Business Relief and Transitional Relief Schemes To approve discretionary schemes under section 47 of the Local Government Finance Act 1988 in accordance with government guidance.  KEY	Cabinet	Corporate Director of Resident Services	Cabinet Member for Jobs, Economy & Citizen Experience (Councillor Eleanor Southwood)	13 Mar 2023	Head of Debt and Revenue Tel: 020 8937 3453 Peter.Cosgrove@brent. gov.uk
Report: <b>Open</b>					
Variation and Novation of the PFI Agreement relating to the JFS  To agree the variation and novation of the PFI Agreement relating to the JFS for its conversion into an academy.  KEY	Cabinet Member for Regeneration & Planning	Corporate Director of Finance & Resources	Cabinet Member for Regeneration & Planning (Councillor Shama Tatler)	Not before 1 Mar 2023	Director - Property and Assets Tel: 020 8937 1722 tanveer.ghani@brent.g ov.uk
Report: Part exempt					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Approval to award contract for Employment and Resettlement Support Services Approval to award contract for Employment and Resettlement Support Services  KEY  Report: Part exempt	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	13 Mar 2023	Private Sector Initiatives and Project Team Leader Tel: 020 8937 2076 Saleema.Nuraney@bre nt.gov.uk
Authority to trigger the second stage of the two-stage Design and Build Contract at Picture Palace To request approval to trigger the second stage of the two-stage design and build contract at picture palace.  KEY  Report: Part exempt	Corporate Director of Finance & Resources	Director of Property & Assets	Deputy Leader & Cabinet Member for Finance, Resources & Reform (Councillor Mili Patel)	Not before 1 Mar 2023	Capital Works Project Manager Tel: 020 8937 3386 Joy.Ogbechi@brent.go v.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to trigger the second stage of the two-stage Design and Build contract for Church End Redevelopment To request approval for triggering the second stage of the two-stage design and build contract for Church End Redevelopment.  KEY	Corporate Director of Finance & Resources	Director of Property & Assets	Deputy Leader and Cabinet Member for Finance, Resources & Reform (Councillor Mili Patel)	Not before 2 Mar 2023	Director of Property & Assets Tel: 020 8937 1722 Tanveer.Ghani@brent. gov.uk
Report: Part exempt *Added to the Plan 1 February 2023					
Authority to enter into a development agreement for the redevelopment of Neville, Winterley's and Carlton House and Hall Following a procurement process, to agree to enter into a development agreement with the successful bidder, for the redevelopment of NWCC site including 1 - 8 Neville House, 1 - 64 Winterley's, 113 – 128 Carlton House and Carlton Hall, as part of the South Kilburn Estate regeneration programme.	Corporate Director of Communities & Regeneration, in consultation with the Cabinet Member for Regeneration & Planning	Corporate Director of Communities & Regeneration	Cabinet Member for Regeneration & Planning (Councillor Shama Tatler)	Not before 3 Mar 2023	Interim Head of Estates Regeneration Dermot.Whelan@brent. gov.uk
Report: Part exempt *Added to the Plan 2 February 2023					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Extension of domestic gas servicing and repairs, and communal heating systems contract  To request approval to vary the contract for Domestic Gas Servicing and Repairs, and Communal Heating Systems Maintenance to permit the extension of the contract, and approval to extend the contract for a period of 12 months.  KEY  Report: Part exempt *Added to the Plan 31 January 2023	Director of Housing	Director of Housing	Cabinet Member for Housing, Homelessness and Renters Security (Councillor Promise Knight)	Not before 1 Mar 2023	Head of Property Services, Major Works and Refurbishment Manager Tel: 020 8937 2652 Giuseppe.Coia@brent. gov.uk
Extension of Communal Electrical Works and Electrical Safety Maintenance Contract To request approval to vary the contract for Communal Electrical Works and Electrical Safety Maintenance to permit the extension of the contract, and approval to extend the contract for a period of 12 months.  KEY  Report: Part exempt *Added to the Plan 31 January 2023	Director of Housing	Director of Housing	Cabinet Member for Housing, Homelessness and Renters Security (Councillor Promise Knight)	Not before 1 Mar 2023	Head of Property Services, Major Works and Refurbishment Manager Tel: 020 8937 2652 Giuseppe.Coia@brent. gov.uk

April 2023

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Debt Collection Procurement to make recommendations for suppliers of enforcment agent and debt collection agency services.  KEY  Report: Part exempt	Cabinet	Director - Customer Access	Cabinet Member for Jobs, Economy & Citizen Experience (Councillor Eleanor Southwood)	17 Apr 2023	Head of Revenues and Debt Tel: 020 8937 2307 Peter.Cosgrove@brent. gov.uk
Brent Anti-Social Behaviour Policy To approve a joint Anti-Social Behaviour Policy between Brent Council and Brent Housing Management.  KEY  Report: Open	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight), Cabinet Member for Safer Communities & Public Protection (Councillor Harbi Farah)	17 Apr 2023	ASB and Crime Manager, Community Protection Tel: 020 8937 5853 Simon.Egbor@brent.go v.uk,  Head of Housing and Neighbourhoods Kate.Daine@brent.gov. uk